



Sacred Waters Retreat, LLC.

Admin Office: 226 Downer Drive /Clarksville TN 37042 / 615.669.4351

www.sacredwatersretreat.com or Email: sacredwatersretreat@gmail.com

Job Title:	On-Site Caterer	Reports To:	Founder & Event Director
Department/Group :	Independent Contractor		
Location:	Brandon Springs Group Center Land Between the Lakes Dover, TN (1:45 min from Nashville airport)	Travel Required:	Yes
Level/Salary Range:	Independent Contractor – This is not a paid position. Contractor will receive lodging & access to all activities, classes & activities. Caterer can bring (1-2) assistants – they are responsible for paying a discounted rate of \$375. This fee covers lodging, activities, classes & rituals for the weekend. Fee must be paid February 28 th , 2022	Position Type:	On -Site Caterer (4 days)
Point of Contact:	Sobande Greer & Jaymii Liehr sacredwatersretreat@gmail.com	Date Posted:	11/01/2021
Will Train Applicant(s):	NO	Position Expires:	5 days after event ends, reports & evaluations turned in to event director
Event Size:	100 participants / 25-30 Staff		

To Apply: <https://forms.gle/3Bsb6HcTASmjWPg46> **Email to:** www.sacredwatersretreat@gmail.com

Please submit:

- working resume with relevant details for the position only
- Photos of completed work
- 3 Sample Menus designed for this event
- 3 Sample Menus for “STAFF DINNER”
- Price List per item or meals offered during the weekend
- 2 references

Additional Conditions to Consider:

Tentative Meal Schedule:

- **Thursday Evening** – STAFF DINNER ONLY @ 7pm for 25-30 people (you will be paid by Sacred Waters Retreat for this meal)
- **Friday** - Dinner @6pm. You can stay open as late as you want - participants generally like to get late evening snacks etc., since dinner is served so early.
- **Saturday** - Lunch @12pm
- **Saturday** – Dinner @6pm participants generally like to get late evening snacks etc., since dinner is served so early
- **Sunday** - Lunch @ 12:30



	<ul style="list-style-type: none"> • Caterer will have full access to a private kitchen onsite. • Kitchen is 14x20 & contains basic items (refrigerator, microwave, double sink, ice machine, stainless steel prep tables, plenty of counter space, kitchen cabinets and storage, private entrance and roll down serving window) • Caterer should bring all necessary tools & equipment for maintaining daily task • Caterer will have complete autonomy for prep, cooking & serving in privacy
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JOB DESCRIPTION - SEE BELOW

Our Manifesto:

WATER... Water Heals and purifies. It quenches our bodies and revives our spirit. We subscribe to the truth that WATER is divine and moves through us all. It is for this reason Sacred Waters Retreat holds space near Rivers, Lakes, Waterfalls & Oceans. We invoke the power of WATER to bring women together through emotion, ritual, and connection to the divine feminine. We are moved to provide compassionate, healing spaces where women can feel safe and nurtured, we offer sanctuary in nature and encourage fun and exploration as we unite joyfully with our ancestry through sacred ritual. Some paths are best walked alone, and some are walked in profound harmony with others. We want to celebrate your journey to reclaim the SACRED that lies within you. Be moved!

Our Mission Statement:

The Sacred Waters Retreat LLC. is a professional organization designed to hold space for women of color in safe places for ritual, healing & restoration. Sacred Waters Retreats LLC. allows participants to share and explore the ancient healing traditions of our foremothers as we remember, resurrect & honor their legacies. Our communities require that age old traditions be retained & practiced keeping our families healthy and balanced.

1. Will work collectively, cohesively, and closely with Sacred Waters Team Members to execute a seamless event
2. Will be available for conference call with the Event Director & Founder
3. Effectively communicate, be flexible and attentive to all details
4. Be a compassionate team player
5. Have great time management skills



6. Perform setup & teardown duties during the event. Leaving the workspace clean, swept & mopped
7. Provide healthy and creative vegetarian, vegan, gluten free meals, snacks & desert options for participants
8. Maintain a high standard of cleanliness when prepping, preparing & serving food to participants
9. Be available to arrive on-site the day before the retreat

COVID-19 Considerations:

All team members vaccinated or unvaccinated will be committed to practicing covid safe precautions leading up to and during the event i.e., regularly wearing mask in indoor spaces, washing hands, using sanitizer, and disinfecting commonly used surfaces.

This position will be expected to:

Adhere to the standards, ethics and goals of the NCB School of Herbalism & Holistic Health as well as the Sacred Waters Team and its affiliates. Additional job assignments /duties may be added or deleted from this description at any time.