



# Summer Book Salon - An Intimate Outdoor Celebration

## Sacred Waters Retreat Exhibitor Packet

June 6 - 9, 2024 • Clarksville, TN

Sacred Waters Retreat is an annual retreat for women of color. Our 2024 retreat is in its 22nd year. This year we are hosting a special edition of our retreat called "Summer Book Salon" with some of our favourite speakers and authors in women's wellness. We are excited to have some of our favorite authors as we remember, resurrect and honor their legacies in healing.

In addition to our luminary keynotes and renowned herbalist speakers, **High Priestess & Author Yeye Luisah Teish** will be presenting and leading us in ritual. Iya Mary Ayodele will also be joining us. She is a Prophetess and Community Herbalist. As Foundress of the Institute of Africana Cosmology, she preserves and teaches Africana healing wisdom in conferences, classes, and consultations globally. Sacred Waters Retreat offers classes, workshops, ceremonies, rituals, and sacred gathering spaces for healings, rest and rejuvenation to an intimate group of 125 attendees and staff from around the world.

This 4 day weekend retreat takes place for the first time at the private home of our founders compound in the beautiful rolling hills of Clarksville, Tennessee. The vending fee of \$300 is for 3.5 days or the vending fee of \$150 per the day of your choosing. Assistants are an additional \$168.

A few of our luminaries and guest speakers.



**Yeye Luisah Teish**

An Iyanifa and Oshun Chief in the Yoruba tradition. Author of *Jambalaya: The Natural Woman's Book of Personal Charms and Practical Rituals*.



**Muti Emily Gunter**

Emily Diane Gunter, the Development Director for Urgent Academy. Emily is also known as Muti Emily, the Founder of the Rites of Passage Youth Empowerment Programs Worldwide dedicated to the cultural and educational empowerment for all people.



**Iya Mary Ayodele**

A Prophetess and Community Herbalist, and as Foundress of the Institute of Africana Cosmology, she preserves and teaches Africana healing wisdom in conferences, classes, and consultations globally.



**Stephanie Rose Bird**

A magickal herbalist, aromatherapist and is sole proprietor of Almost Edible Natural Products. Bird is also the author of 8 books and writes regularly for [www.naturallycurly.com](http://www.naturallycurly.com) as the resident herbalist and expert on natural ingredients.

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Thank you for your interest in offering your holistic service, herbal product(s), and/or handcrafted items at the Sacred Waters Retreat. Though the retreat's emphasis is primarily ritual and educational, the Sacred Emporium adds a wonderful dimension to the event and provides participants with an excellent opportunity to obtain high quality herbal and sacred soul products. It's always a favorite space at the retreat, as women tend to love to bring something home that reminds them of the experience shared.

Please read through the following information about vending at the retreat. Should you have further questions, please contact the Site Director directly. Her information can be found at the bottom of every page of this packet.

## Exhibitor Application/Contract

### Projected Attendance

This is an intimate gathering for women of colour only. There will be approximately 75 total attendees and staff at this event.

### Exhibitor Packet

- a. Enclosed you will find the Exhibitor Contract. Please complete the contract, including the \$150 deposit or the full Exhibitor fee of \$150 (for 1 day) or \$300 (for 3.5 days). Contracts sent in without either the \$150 deposit or the \$300 will not be accepted.
- b. Exhibitor space is limited and Exhibitors are vetted and approved, and on a first come, first served basis.
- c. Sending in your contract does not guarantee automatic acceptance. Please do not make non-refundable travel arrangements until you have received a confirmation acceptance letter (email). Based on space availability, you will receive a confirmation email within 1 week of receiving your contract.
- d. Email your completed contract to Jaymii Liehr at [SiteFairySWR@gmail.com](mailto:SiteFairySWR@gmail.com). Payments can be made via:
  - a. Zelle - [info@NaturalChoicesBotanica.com](mailto:info@NaturalChoicesBotanica.com)
  - b. PayPal - [SacredWatersRetreat@gmail.com](mailto:SacredWatersRetreat@gmail.com) or you can scan these QR Codes with your phone to connect directly to our account payment screens.

Zelle



PayPal



### Space Size, Location, Furnishings, Fees

- a. Space Size: Exhibitor spaces are approximately 8' wide x 5' deep. As this is an outdoor event, you will need to bring your own pop up tent, with sides.
- b. Location: All exhibitor spaces will be outdoors in the same area as the workshops & rituals.
- c. Furnishings: Exhibitors are responsible for all furnishings: table, chairs, pop up, sign, table covering, decorations and/or display pieces.
- d. If you plan to bring your own display, please mention this on the Exhibitor application form and be prepared to stay within your footprint. There will be no permanent walls or barriers in the Exhibitor area. The set up will be much like a festival or art walk, with the ground as your only footprint.
- e. You may wish to bring flowers, brightly colored fabric, pictures, baskets and other items to decorate your booth area.

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## Space Size, Furnishings, Booth Space Fees (cont)

- a. Unfortunately, due to it being outdoors, electricity is not available.
- b. As this is will be outdoors, we encourage you to bring a small battery operated table fan if you tend to run warm and any other items to make you comfortable for the duration of the event.

## Emporium Booth Space Fees

\$150 deposit, *remaining balance of \$150 (for 3.5 days) or the remaining balance of \$150 (for 1 day) due on or before May 15, 2024* OR the full amount of \$300 (for 3.5 days) or the full amount of \$150 (for 1 day). Booth spaces are available on a first come first serve basis.

## Emporium Setup, Breakdown, Emporium Hours

Set Up Time: Thursday, June 6, 2024 from 9am - 4pm

- a. Breakdown/strike is not permitted before 12pm on Sunday.
- b. Breakdown is scheduled from 1pm - 2pm on Sunday, June 9, 2024. Booth spaces must be vacated no later than 2:30 pm.
- c. Please do not, for any reason, re-arrange or switch the tables without first checking with the Event Site Director &/or the Exhibitor Coordinator who will be your direct contact(s) for the Emporium. You will be completely responsible for the setup and cleanup of your Exhibitor area, including any boxes and packaging you brought, and will be fully responsible for your Exhibitor space during the Retreat.
- d. Please do not leave boxes, flyers, trash, etc., behind so others will not have to clean up after you. Recycling will be set up to aid you in your clean up process.
- e. Emporium Hours: Thursday, June 6th - 5pm - 9pm; Friday, June 7th - 9am - 9pm, Saturday, June 8th - 9am - 9pm, Sunday, June 9th - 9am - 12pm

## Terms and Conditions

**Statement of Policy** All Exhibitors are equal and should be given the same opportunity, within reason, to present their product or service in the most effective manner to attendees. We ask you to be a "good neighbor" and remember, we want you to be successful.

**Contract Conditions** The following contract conditions have been formulated for the protection and best interests of all concerned. As such, the terms and conditions shall apply to and be in effect among The Sacred Waters Retreat and any Exhibitor whose application is received and to whom space is granted. All points not covered are subject to the decision of The Retreat Directors.

## Exhibitor Assistants, Retreat Activities, Lodging, Meals, Registration

Exhibitor Assistants: Must be REGISTERED as an assistant. *Please register your assistant separately as a "ADD ON" in registration. Assistant fees are \$168 per assistant.*

## Retreat Activities

Typically, as an Exhibitor, the retreat, activities, rituals, and workshops are not included, unless you pay an additional fee. However, due to the size and space of the venue, all exhibitors and their assistants will be able to participate in the retreat activities **this year only!**

- a. Workshops, rituals, and activities are included
- b. Exhibitor/Assistant Lodging for the Weekend is your responsibility. It is not possible to stay at the venue.
- c. Our host hotel is: Candlewood Inn & Suites 12885 Fort Campbell Blvd, Oak Grove, KY 42262 | Telephone: 270.605.9300







